

CAREERS INFORMATION ADVICE & GUIDANCE

WS TRAINING LTD OFFICIAL NEWSLETTER

Summer 2021, Edition 1



LOOK AT ME - SUMMER 2021

Welcome to the *1st Edition* of the WS Training Career, Information, Advice and Guidance (CIAG) Newsletter. Over the spring we have collected and combined all of our skills to make a big song and a dance about CIAG. We've always done it, but never before shouted about it. **We consistently go that extra mile to place people in work and provide life changing learning experiences for our learners.** It is something we take absolute pride in.



A MESSAGE FROM JANE WOOD

Jane Wood, founder of WS Training: I am extremely proud of learner achievement and the success shown by all learners. Our learning programmes support people to take the first steps to a fulfilling career.

A MESSAGE FROM KIRSTIE

WS Training's CEO, Kirstie says: We are all here, to impact on the lives of these incredible young people! Our courses offer life changing experiences at which ever level you choose to start.

The staff are here to support you make the right choices, acquire the right skills and move forward in life with the best opportunities open to you.

We are extremely passionate about your career and your future!



SUPPORTED LEARNING CENTRE



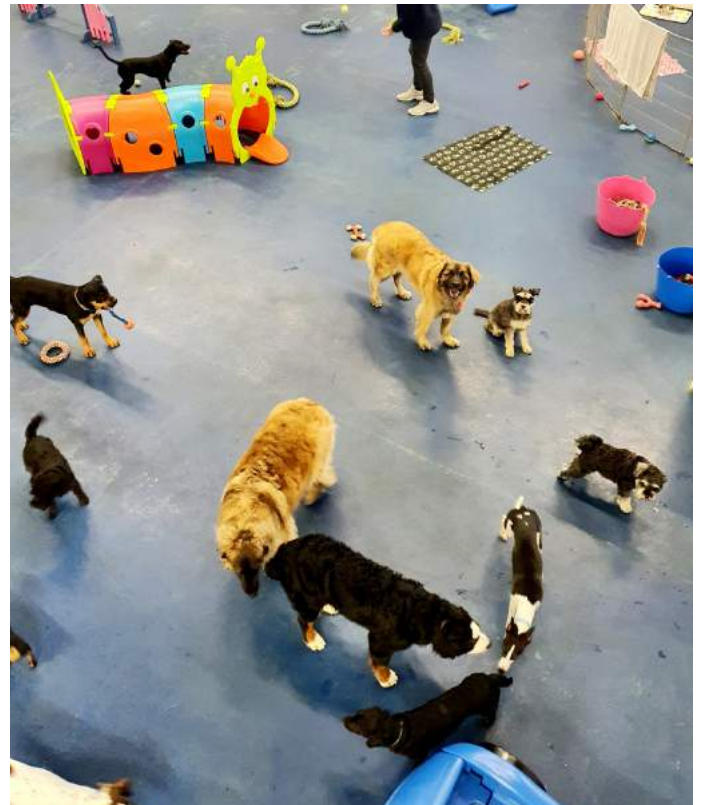
CHARMAINE'S COLUMN

In September 2020, Charmaine was appointed as Careers Advisor, located at SLC and supporting our young people to prepare for the world of work. She is reaching out to schools to make them aware of our fantastic Traineeship offer. Charmaine has been working with learners to prepare for interviews and being job ready. Her support is invaluable and proving to be a great success. For impartial advice email:

CSayer@wstraining.co.uk

TYLER'S STORY

Tyler, who worked with over 30 dogs at Doggy Day Care, has now completed his Traineeship, which gave him the confidence to gain employment. Doggy Day Care has been a fantastic employer to work with and has shown great support with the Trainees. Owner, Claire, believes in giving students the opportunity to gain positive work experience and nurture trainees whilst teaching them all the necessary skills for employment.



SUPPORTED LEARNING CENTRE



Welcome note from Charmaine

A warm welcome to you, my name is Charmaine and I'm currently the Career Advisor at WS Training. I have been with WS Training since September 2020, and loving the opportunity of working with some fantastic students. I feel very privileged to have my own column and as this is my first one, I have no clue what to say ha ha. Most of those who know me in WS Training know that it's rarely the case that I'm stuck for words so here goes.....

Let me start off with telling you a little about my background and my role within WS Training. I started off in the travel industry as a travel agent and loved every minute of it. I used to fly away on free holidays, see customers smiling faces and got to see some amazing places in the world. It was a great place to start my career, I did this for 10 years. As I got older my priorities changed, I saw a switch in my career path to 'Estate Agent.' Booooo I hear you say! As estate agents aren't exactly loved, it was my mission to get rid of that stigma and make positive customer experiences in the industry which lasted 15 years. I made it to manager and as much as I loved helping people move, I knew something was missing, I wasn't fulfilled in my career anymore. Year 2020, Covid-19 struck and I found myself made redundant. I knew I wanted to help people but I didn't know how. The opportunity at WS Training presented itself to me and I'm loving every minute of it.

As a career advisor I help students with career choices, learn about their skills and help them progress into employment, Traineeships or apprenticeships. My daily tasks involve speaking with work experience placements, seeking employers to work with on Traineeships, networking with local councils and colleges plus so much more. I've worked at WS Training for nearly a year and it's a pleasure working with kind hearted staff members. To witness the positive transformation of a student is so fulfilling and something I haven't experienced before in my career. So that's a little bit about myself and my role.

In the next newsletter I will be discussing Traineeships, how to apply for jobs and more information about our upcoming podcasts.

To book a CIAG meeting: CSayer@wstraining.co.uk



SUPPORTED LEARNING CENTRE



Laura completed her Traineeship this year and wrote articles for a company called Student life.

<https://www.studentlife.org.uk/>
Student Life Is A Multi-Award Winning, Peer-to-Peer Platform.....A Lifestyle Publication Produced For And By Students In Suffolk, Focusing On Themes Important To Them.

Laura learnt a lot about herself during this time and loved the opportunity of being creative when working with Student life. She has gained valuable work experience at the placement and continues to progress in confidence, creativity and positivity.

“Whenever I have worked with Edward I have found him to be keen, motivated to learn and do tasks, he completes tasks to a high standard, he is retaining information on plants and horticulture and shows a genuine interest. He is always polite and, although sometimes seems a little quiet, he always joins in and has a good attitude and a smile. He is well-presented and dresses appropriately for work. Last time he took fresh veg home with him – hopefully to make into a healthy meal. He has now registered as a volunteer to the project on Wednesdays.”





SUPPORTED LEARNING CENTRE



Toni got on really well at the RSPCA. He was buzzing when he got back from his placement

Sophie is doing very well and progressing at a steady pace, Sophie has been busy planning activities for the children and doing some on-line learning as well, I'm very pleased with her progress so far.

WORK EXPERIENCE

SAMARITANS HAVE SAID THAT "CHLOE IS HELD IN SUCH HIGH REGARD, SHE HAS LEARNT SO MUCH, SHE IS EVEN TELLING THE STAFF WHAT TO DO!"

Alex worked at ITFC:- ITFC love him and gave him the new Ipswich Town Kit, they were really impressed with his work and commitment.

MARGARIDA HAS SETTLED WELL INTO HER NEW JOB AT THE CARE HOME... HER WORDS "IT'S AWESOME AND I'M LOVING IT"

MATT WAS MEANT TO BE ON A 2 MONTHS' PROBATION HOWEVER HE HAS DONE SO WELL THEY MOVED IT FORWARD TO JUST ONE MONTH. MATT IS LOVING HIS NEW JOB. MUM CANT THANK US ENOUGH FOR THE WORK WE DID FOR MATT

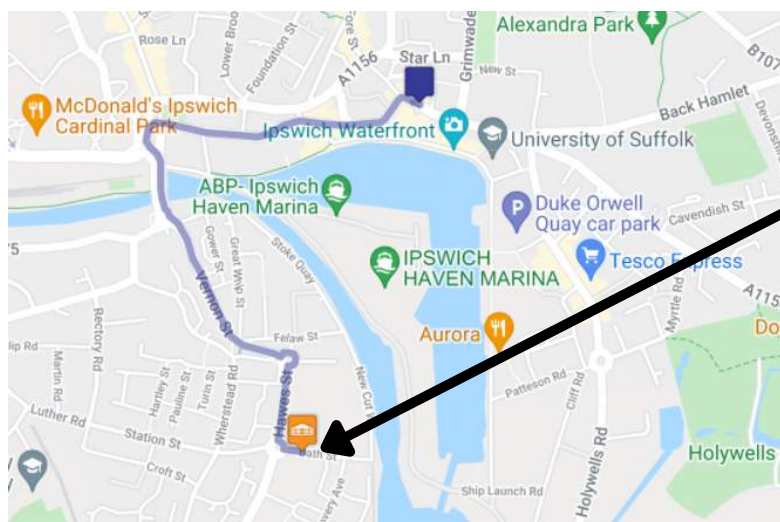




SUPPORTED LEARNING CENTRE

Our new location for the Autumn term

We are here



0.9 miles, about 3 minutes

Fore St, Ipswich IP4, UK

1. Head north-west on Fore St/A1156 towards Salthouse St	121 feet
2. Turn left onto Salthouse St/A1156 Continue to follow A1156	433 feet
3. Continue onto Key St/A1022 Continue to follow A1022	0.2 miles
4. Turn left towards Bridge St	85 feet
5. Slight left onto Bridge St	59 feet
6. At the roundabout, take the 1st exit onto Bridge St/A137 Continue to follow A137	0.3 miles
7. At the roundabout, take the 3rd exit onto Hawes St/A137	0.1 miles
8. At the roundabout, take the 1st exit onto Bath St Destination will be on the left	200 feet

IP-City Centre, 1 Bath Street, Ipswich IP2 8SD ENOUGH FOR THE WORK WE DID FOR MATT



APPRENTICESHIPS

THE HAIR ACADEMY



JESSICA'S STORY

Jessica came to WS Training as a young apprentice in 2009 to complete her Hairdressing Level 1 Diploma. Since then she has completed Hairdressing and Barbering qualifications at level 2 and 3 and worked within a local salon as a stylist for the last 10 years. We are delighted that Jessica has now joined the team of tutors at WS Training. Jessica says,

"I have always had it the back of my mind that I would like to work for WS Training, as it has been a big part of my life through my studying years. As a company, I have always found them very supportive and encouraging for me to continue learning more. What a lovely way to finish my journey, starting there as a student 10 years ago and now being a Tutor."

SHOWCASING TALENT

WS Training Hairdressing and Barbering Apprentices celebrated well before COVID-19 changed our world. We are still celebrating learner success...we are looking forward to getting back to the annual WS Training Hair Competition in 2022 and also styling models' hair at the iconic Suffolk Fashion Show. Supporting the WS Training stand at previous careers events they have showcased their talents to inspire the next generation of hairdressers and barbers. We are so looking forward to the future!





APPRENTICESHIPS



GIVING IT 100%

Learners on the WS Training CompTIA A+ course delivered by Jeremy 'Clippy' Clipstone have been celebrating success after a 100% pass rate.

The qualification forms part of the Infrastructure Technician Apprenticeship. As the only CompTIA accredited centre in the region WS Training is delighted with the results and will continue to offer this qualification to both apprentices and employers.

Pictured Sheldon Hubbard from Banham Zoo and Liam Cornish from Astute.

KATIE AIMS HIGH

Katie's journey to become an apprentice was not an easy one. However, with her own determination and WS Training's support, she was able to secure a job at MacRefresh as an Infrastructure Technician Apprentice.

As Katie's confidence grew she became an important team member making significant contributions to the business.

In recognition of this, MacRefresh entered Katie for the Bury Free Press Apprentice of the Year Award. She was shortlisted to the final three and celebrated at the awards with family and colleagues. Here she is pictured holding her certificate.

Katie is a wonderful example of a female in a largely male dominated industry. Congratulations Katie on all your achievements.





APPRENTICESHIPS

Learner Voice

'I WOULD LIKE TO THANK WS TRAINING FOR GIVING ME THE OPPORTUNITY TO COMPLETE MY APPRENTICESHIP AND PROVIDING ME WITH THE SUPPORT I NEED. I WOULD ALSO LIKE TO THANK MY TUTOR CHRISTINE KNIGHT FOR SUPPORTING ME AND PUSHING ME WHEN NEEDED TO COMPLETE MY APPRENTICESHIP, I WILL ALSO LIKE TO THANK NICOLA CURWEN AND JESS SLADE FOR SUPPORTING ME WITH MY APPRENTICESHIP DUE TO COVID-19 I WAS UNABLE TO CARRY OUT MY PROJECT WHICH I WANTED TO DO BUT THEY WERE VERY SUPPORTING BY HELPING ME CREATE NEW IDEAS AND SUPPORTING ME WHEN NEEDED AS WELL AS HELPING ME TO ACHIEVE MY GOALS. WHEN I RECEIVED THE GOOD NEWS THAT I GOT A DISTINCTION I WAS SO HAPPY AND OVER THE MOON. AS I DIDN'T BELIEVE THAT I WAS ABLE TO ACHIEVE THIS. I WOULD LIKE TO THANK EVERYONE AT WS TRAINING FOR SUPPORTING ME AND HELPING ME TO ACHIEVE THIS MILESTONE.'

CONGRATULATIONS TO CHRISTINE MCKENZIE FOR ACHIEVING SO HIGHLY IN YOUR LEVEL 3 BUSINESS ADMINISTRATION APPRENTICESHIP!

MY NAME IS JAMES WILKIN, I HAVE RECENTLY COMPLETED BY LEVEL 2 BUSINESS ADMIN APPRENTICESHIP WITH LOUISE AS MY TUTOR.

I JUST WANTED TO TELL YOU HOW HAPPY I WAS START TO FINISH WITH LOUISE, I COULDN'T HAVE ASKED FOR A MORE SUPPORTIVE AND CARING TUTOR.

EVERY TIME WE SPEAK SHE ALWAYS REMINDS ME THAT SHE IS THERE FOR ME TO GO TO IF I EVER NEED HER, AND WHENEVER I DO SHE ALWAYS ENSURES SHE IS AVAILABLE FOR ME.

SHE HAS HELPED ME THROUGH A TOUGH TIME RECENTLY WITH MY AUNT DYING AND BEEN ON FURLOUGH FROM WORK, SO MUCH SO SHE EVEN GOT HER COLLEAGUE TO CALL IN AND CHECK WHEN LOUISE WAS AWAY.

I JUST WANTED TO LET YOU KNOW, AS I COULDN'T HAVE ASKED FOR A BETTER TUTOR AND I AM REALLY GLAD TO HAVE FINISHED MY APPRENTICESHIP WITH LOUISE.

I HAVE RECENTLY COMPLETED MY LEVEL 5 APPRENTICESHIP IN HEALTH AND SOCIAL CARE WITH SHANAZ AS MY TUTOR.

SHE HAS SUPPORTED ME TO DEVELOP THE RIGHT SKILLS AND BEHAVIOURS AS A REGISTERED MANAGER. IT HAS BEEN HARD WORK TO ACHIEVE THIS ALONGSIDE MANAGING A CARE SERVICE.

I COULD NOT HAVE DONE THIS WITHOUT THE SUPPORT OF MY TUTOR. I HAVE MADE NEW PLANS TO BECOME AN EDUCATOR FOR THE ENTIRE BUSINESS...THANK YOU SHANAZ !

HAYLEY IS ALWAYS VERY HELPFUL. SHE IS ALWAYS FREE TO CHAT OR TALK IF I NEED HELP WITH ANYTHING. WHEN I'VE COMPLETED THE WORK, I WILL EMAIL THIS OVER TO HAYLEY AND SHE WILL MARK AND GIVE ME FEEDBACK. I ALWAYS FEEL CONFIDENT TO ASK HAYLEY ANY QUESTIONS I MAY HAVE. TO ALSO HELP IMPROVE MY WORK, IF I'M UNSURE OF SOMETHING (E.G. GAANT CHART IN TODAY'S SESSION), BEING ON TEAMS IS PRACTICAL IN THE SENSE THAT HAYLEY CAN SHARE HER SCREEN WITH ME. THIS WAY I CAN VISUALLY SEE WHAT SHE IS ASKING ME TO DO.



WHAT'S NEW IN CIAG



ACCESS FOR ALL

Covid-19 changed the way we look at offering careers advice and making it more accessible to 100% of our learners.

Over the spring term we have used Padlet to showcase the different career routes available to apprentices in Hair Professional, Business Skills, Digital & IT and Warehousing and Lean Management. These interactive tools help you to explore opportunities and understand how to reach your goals. They also give you the opportunity to learn how the staff developed their careers before working for WS Training.

Watch this space: **We are preparing to Podcast for CIAG!**

SUCCESS RATES

WS Training awarding body success rates continue to be well above national average across the full range of courses we offer. For example, in April 2021 our NEBOSH NGC cohort achieved an impressive 88% pass rate. Awarding bodies WS Training is accredited with also include CITB, ILM, IOSH, Qualsafe, SOA, TQUK and UKATA.

Delegates attending WS Training courses continue to enjoy the fabulous facilities available at our training centres as well as training delivered in customer premises and remotely.

Our courses can help your career prospects!





CHECK OUT OUR CAREERS PADLETS



HAIR ACADEMY

Access the QR Code to access our engaging careers Padlet.

If you don't have a Smart Phone then simply follow this link:

<https://padlet.com/tbedford10/w18s9qmyg5oq0pxo>

BUSINESS SKILLS

Access the QR Code to access our engaging careers Padlet.

If you don't have a Smart Phone then simply follow this link:

<https://padlet.com/tbedford10/len9b91expzjvujj>





CHECK OUT OUR CAREERS PADLETS



DIGITAL & IT

Access the QR Code to access our engaging careers Padlet.

If you don't have a Smart Phone then simply follow this link:

<https://padlet.com/tbedford10/6szqc22vwd49tv1w>

WAREHOUSING & LEAN MANAGEMENT

Access the QR Code to access our engaging careers Padlet.

If you don't have a Smart Phone then simply follow this link:

<https://padlet.com/tbedford10/fsun5hfvtc2p0ifq>





USEFUL INFORMATION...

A parent's guide to apprenticeships



As a parent, you want your child to get the best possible start in their career. There are many options available to young people after they leave school, and in this guide, we outline information and benefits about apprenticeships as a key route into a successful career.

What's an apprenticeship? It is a genuine job, with training, meaning you can earn while you learn and gain a nationally recognised qualification.

What are the benefits?

Apprenticeships are now available up to degree level and beyond. Over 70 national universities are currently offering a range of degree apprenticeships with more to be confirmed throughout the year.

- Earning a salary and paid holiday;
- Excellent progression opportunities, whether looking to study further or climb the ranks within the workplace;
- Increased future earning potential – apprentices enjoy marked salary increases on finishing their training and those completing a higher apprenticeship could see increased earnings of an estimated £150,000 over their lifetime.*

What levels are there?

There are various levels of apprenticeship to apply for depending on current skills and qualifications. Apprenticeships have equivalent educational levels:

Name	Level	Equivalent educational level
Intermediate	2	5 GCSE passes at Grades A*-C or 9-4
Advanced	3	2 A level passes
Higher	4, 5, 6 and 7	Foundation degree and above
Degree	6 and 7	Bachelor's or master's degree

All apprenticeships include elements of on the job and off the job training leading to industry recognised standards or qualifications. Some apprenticeships will require an assessment at the end of the programme to assess the apprentice's ability and competence in their job role.

How do you apply?

At any one time there are between 12,000 – 20,000 apprenticeship vacancies available online in a variety of careers and industries across England. Visit [GOV.UK/apply-apprenticeship](https://www.gov.uk/apply-apprenticeship). You can search by keyword (job role, occupation type or apprenticeship level) and by location.

Once the right job comes up, your son or daughter can simply register on the website and follow the step-by-step instructions to apply for the role.

Our YouTube channel has useful hints and tips on applying plus other videos on apprenticeships, visit YouTube and search apprenticeships/NAS.

If they are not quite ready for an apprenticeship or job, they could try a traineeship with a local employer to gain valuable work experience and the opportunity to improve their English and maths, if needed. Visit [GOV.UK/find-traineeship](https://www.gov.uk/find-traineeship) for more information or to apply for traineeship opportunities.

Brought to you by
National Apprenticeship Service

NAS-P-170003 April 2018

University education – £9.6k the best route into employment!
A11 and C08/146 2018

Salaries

The minimum wage for apprentices is £3.70 per hour, but many employers pay more than this. This is dependent on the sector, region and apprenticeship level. E.g. some higher apprenticeships pay up to £500 per week.

More details on salaries and entry criteria in specific apprenticeship occupations can be accessed by looking at the vacancies on 'Find an apprenticeship'.

Entry requirements

Apprenticeships are available to anyone over the age of 16, living in England. There are different entry requirements depending on the sector and job.

Recent legislation has come into effect which changes the minimum English and maths requirements needed to complete an apprenticeship for people with a learning difficulty or disability. The changes will lower the English and maths requirements for these apprentices to an Entry Level 3 qualification.

A Disability Confident Employer will generally offer an interview to any applicant that declares they have a disability and meets the minimum criteria as defined by the employer. For more details, search Disability Confident on GOV.UK.

School leaving age

The government has stated that all young people must stay in some form of education or training until at least their 18th birthday. This does not necessarily mean staying in school; young people have a choice about how they continue in education or training post 16, which could be through an apprenticeship or traineeship.

Search apprenticeships on GOV.UK



USEFUL INFORMATION...



WS Training Apprenticeship Vacancies
are advertised on our website - apply today!
[https://www.wstraining.co.uk/apprenticeship-
course-dates](https://www.wstraining.co.uk/apprenticeship-course-dates)



WS Training Study Programmes -
Check out the latest information on our website
and apply today!
<https://www.wstraining.co.uk/study-programme>

Study Programme

Study Programme Home - Helping you boost your
career prospects



WS Training Commercial Courses
If you need to update your skills for the
workplace,
check out what we have to offer!
<https://www.wstraining.co.uk/course-dates>



USEFUL INFORMATION...



<https://www.apprenticeships.gov.uk/apprentices/browse-apprenticeships>

Browse apprenticeships before you apply

 apprenticeships.gov.uk



<https://nationalcareers.service.gov.uk/explore-careers>

Explore careers | National Careers Service

Find out what a job involves and if it's right for you.

 service.gov.uk



icanbea... (Careers & Ideas in Norfolk & Suffolk) | icanbea...

Norfolk and Suffolk careers. Explore...

icanbea.org.uk

<https://www.icanbea.org.uk/>



Welcome

NGTU is the #1 website for school and college leavers. Search thousands of...

notgoingtouni.co.uk

[Not Going To Uni: Apprenticeships & Work Experience in the UK](http://www.notgoingtouni.co.uk)



USEFUL INFORMATION...



Amazing Apprenticeships

amazingapprenticeships.com

<https://amazingapprenticeships.com/>

Popular discounts



The Co-operative Food Discount

10% off at The Co-op

[View discount](#)



Prime Student Membership

Prime Student Membership

[View discount](#)

More exclusive discounts just for Apprentices



contiki



claire's



[HTTPS://WWW.APPRENTICEEXTRA.CO.
UK/](https://www.apprenticeextra.co.uk/)



[HTTP://WWW.THESOURCE.ME.UK/](http://www.thesource.me.uk/)



JUST FOR FUN...

CIAG Wordsearch

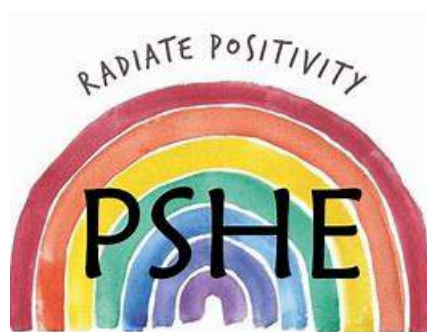
U U J T C D P S K F Y H W F F M P U R P O S E U
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 T E P M L N W G C I N M B Q S F F T C S E D S X
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 L X G R B O V O T E M V A Y I L F E E N Y C J P
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 U P F S C B C U R M P L C K V X E E N B N R W H
 A F I E N N T I K I R K V W Q R C I E B C P E S
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 D A A D F F M A F S Z N O O L Q A C R F R S V E
 I E I N B V T V B P Q R N K D V Q A E W E B R N
 L U T L Z I M O X G K C E H I J B K P T E W E I
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 D M F N P S S A P J X L U X X B Y K E U T T N R
 O Y D U T S O J S D Q R A S V S Q A A S S B I T

Develop Grow Learn Study Practice Preparation Confidence Interview Distinction
 Merit Pass Expertise Jobs Purpose Destination Aspiration Inspiration Ambitions
 Goals Future Traineeships Apprenticeships Achievement Experience Work Behaviour
 Knowledge Skills Guidance Advice Career



AUTUMN ISSUE ...

**Look out for our Autumn Issue!
Coming Soon....**



Add so much more.....



MOTIVATION...

